



**NATIONAL
TANK
TRUCK
CARRIERS**

2010 CARGO TANK MAINTENANCE SEMINAR & EQUIPMENT SHOW

EXHIBIT SPACE AGREEMENT & REGISTRATION FORM

November 8-10, 2010 • Kentucky International Convention Center, Louisville, KY

1. COMPANY & EXHIBIT COORDINATOR INFORMATION

Please type or print the following information exactly as you wish it to appear in all printed convention materials:

Company Name: _____ Exhibit Coordinator: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____

E-mail: _____ Web site address: _____

Permission to have e-mail address published by NTTC: Yes No

2. SPACE RESERVATION

Please indicate your exhibit space needs for NTTC's Cargo Tank Maintenance Seminar. Each 10' x 10' booth space includes: 8' high draped back wall, 36" high draped side rails and a two-line identification sign. Booth sign (two lines only) Line one (Company) _____ Line two (City and state) _____

Booth Size	Members	Non-Members	Equipment Spot
10' x 10' Booth	<input type="checkbox"/> \$1,400	<input type="checkbox"/> \$1,800	<input type="checkbox"/> \$300

Using the enclosed floor plan as a guide, please indicate your booth space preferences below:

1st Choice: _____ 2nd Choice: _____ 3rd Choice: _____

Product(s) to be exhibited: _____

Companies you distribute for: _____

Please note if there is a specific company that you would prefer not to be located near: _____

3. BOOTH REPRESENTATIVES

For each 10' x 10' exhibit space that is reserved, your company receives one complimentary registration for a booth representative. Additional booth representatives may register at the fee of \$180 per member or \$200 per non-member registrant. These individuals will have access to the exhibit hall and may attend all sessions. Refunds will be issued for cancellations made prior to Monday, October 18; a \$50 fee will apply to all cancellations made after October 18 and before November 1; and, no refunds after November 1. Substitutions will be accepted. Cut-off date to register for the seminar is November 4, 2010. Registration fee is as follows: \$180 per member / \$200 per non-member

Complimentary Booth Representative Name: _____

Address (if different than above): _____

Booth Representative Name: _____

Address (if different than above): _____

Booth Representative Name: _____

Address (if different than above): _____

Booth Representative Name: _____

Address (if different than above): _____

Booth Representative Name: _____

Address (if different than above): _____

Attach additional Booth Representatives' information/registration on a separate page.

4. RESERVATION AGREEMENT

Please reserve _____ 10' x 10' booth space(s) for my company. I have enclosed \$ _____ to reserve space and \$ _____ for registrations. I have read and will comply with the terms and conditions regarding the NTTC Cargo Tank Maintenance Seminar.

Official Signature (Required for acceptance of space application): _____ Date: _____

5. PAYMENT INFORMATION

NTTC accepts checks, Visa, Discover, MasterCard and American Express. Checks should be made payable to NTTC, in US funds through a US banking institution. Please indicate method of payment and total amount that is to be paid:

TOTAL AMOUNT TO BE CHARGED: \$ _____ Check enclosed Visa Discover MasterCard American Express

Credit card #: _____ Exp. Date: _____

Name on card: _____ Signature: _____

Please send this form and payment to: NTTC 2010 Maintenance Seminar, 950 North Glebe Road, Suite 520, Arlington, VA 22203-4183 • Fax: 703.838.8860 • E-mail: nttcstaff@tanktruck.org
For further information, please contact, Dan Furth or Fritz Mead at 703.838.1960.

6. HOTEL INFORMATION

Rooms have been reserved at The Galt House Hotel. Reservations may be made by calling the hotel directly, 502-589-5200, prior to the cut-off date of October 7.

Single Rate - \$125 • Double Rate - \$125 • Triple Rate - \$135 • Quad Rate - \$145

OFFICIAL RULES AND REGULATIONS

INSTALLATION AND DISMANTLING

Installation of exhibits can be made beginning Monday, November 8, at 11:00 a.m. and must be completed by 2:00 p.m. Exhibits are to be dismantled and removed from the exhibit area, including all material and containers, by 5:00 p.m. on Wednesday, November 10.

BOOTHS

Each exhibitor is furnished with two line identification sign, a standard 10' x 10' booth, having aluminum supports and aisle posts, with 8' high back wall, 36" high side dividers from which white and royal blue flameproofed drapes are suspended. No deviation from the standard backwall and table draping colors is permitted. Necessary furniture can be obtained from the official decorator.

EXHIBITOR SERVICE

Furniture, additional signs, carpets and other booth furnishings may be ordered at standard rates from the official decorator. A complete exhibitors' kit from the decorator will be sent upon receipt of booth space reservations and payment.

CONTRACT FOR SPACE

The application, assignment and full payment constitute a contract for the space allotted. In the event of fire, strike or other uncontrollable circumstances, the contract will not be binding. The Association reserves the right to cancel any contract with any exhibitor at any time prior to or during the show. An exhibitor will make full charge in the event of unapproved cancellation. The Association reserves the right to reassign the space allotted under the original contract.

CONFERENCE REGISTRATION

Contract includes one complimentary seminar registration, per booth. Additional personnel may register for the meeting at the appropriate fee.

USE OF SPACE

All demonstrations must be confined to the limits of the exhibit space. No exhibitor shall assign, sublet or share the whole or part of the space allotted without prior knowledge or consent of the Association. Aisles must be kept clear. No sales are allowed during the show. Advertising material of any description may be distributed only within the booth(s) assigned to the exhibitor presenting such material.

POWER AND LIGHTS

Electrical power and floodlights will be available through the Convention Center or Decorator.

LIABILITY AND INDEMNIFICATION

The exhibitor agrees to make no claims against the Association or its members or employees nor against the employees of the Convention Center nor against the official decorator for loss, theft, damage or injury to himself or employees while in exhibition headquarters, nor for any damages to his business for failure to provide space for exhibit, nor for any action of the Association or its members or employees for failure to hold the show as scheduled. The exhibitor expressly releases NTTCC and the Convention Center, in which the meetings and exhibits are held, from and agrees to indemnify same against any and all claims for damages, loss or injuries.

HOLD HARMLESS CLAUSE

"The exhibitor assumes the entire responsibility and liability for losses, damages and claims arising out of injury or damage to exhibitor's displays, equipment and other property brought onto the premises of the Convention Center and shall indemnify and hold harmless the Convention Center agents, servants and employees from any and all such losses, damages and claims."

"The exhibitor acknowledges that the Association or the Convention Center does not maintain insurance covering exhibitor's property and this is the sole responsibility of the exhibitor to obtain business interruption and property damage insurance covering such losses by exhibitor."

RESTRICTIONS

To comply with Revenue Ruling 75-516 and Section 501(c)(6) of the IRS Code, order taking or selling within the Convention Center, display area or Conference facility is prohibited. The Association reserves the right to restrict exhibits, which, because of noise, method of operation, or for any reason, become objectionable.

CARE OF CONVENTION CENTER PROPERTY

No signs or other articles are to be fastened to the walls or electrical fixtures. The use of thumb tacks, scotch tape, nails or screws and bolts or any tool or material which could mark the floor or wall is prohibited. Drip pans must be used under all equipment where there is a possibility of leakage. Gasoline driven vehicles must be drained of gasoline prior to moving into the Convention Center premises. Gasoline driven motors must not be operated in the inside exhibit area. The battery must be disconnected, the cables taped, and gas tanks must be sealed inside the Convention Center. Exhibitors are responsible for any physical damage to Convention Center property caused by their actions or equipment.

FIRE PROTECTION

All display material must be flameproof and subject to inspection. No flammable fluids or substances may be used or shown in booths.

SHIPPING INSTRUCTIONS AND EXHIBITOR KITS

To be furnished upon receipt of booth reservation.